September 22, 2026
Greene Township Board of Supervisors
Regular Meeting

The Greene Township Board of Supervisors held its regular meeting and public hearing on Tuesday, September 22, 2026, at the Greene Township Municipal Building, 1145 Garver Lane, Chambersburg, PA 17202.

Present: Todd Burns, Travis Brookens, and Shawn Corwell, Supervisors; Kurt Williams, Solicitor; Daniel Bachman, Zoning Officer; Crystal Staats, Administrative Assistant; Keityn Price, Treasurer.

The Chairman called the meeting to order at 12:00 p.m., welcomed visitors, and noted that the meeting was being recorded for accuracy purposes.

The minutes of the regular meeting held on August 25, 2026, were approved as presented and became part of the official record.

The Chairman opened the floor for public comment. No comments were offered.

Supervisor Corwell presented for consideration a request for a streetlight tax adjustment for the property located at 3514 Interchange Drive. The property owner, Lois Denlinger, contacted the Township requesting relief from the streetlight assessment, stating that the nearest streetlight is approximately two houses away and does not provide illumination to the front of her property. The current assessment is based on 107 linear feet of frontage at a rate of $0.73 per linear foot, resulting in an annual assessment of $78.11. The Zoning Officer (ZO) presented information from the Franklin County tax map illustrating the property boundaries and the location of the streetlight. Discussion followed regarding the measurements, property frontage, streetlight spacing, and the method used to calculate the assessment. The Solicitor provided clarification regarding the assessment process and referenced Article 20, Section 2001(D), which addresses equitable deductions. He further explained that any reduction in the assessment could require redistribution of the costs among other property owners along Interchange Drive. Mrs. Denlinger reiterated that her property does not receive direct illumination from the streetlight, while neighboring properties receive greater benefit. Supervisor Burns expressed support for a possible reduction in the assessed linear frontage rather than a complete elimination of the tax. The Board further discussed the distinction between the older and newer portions of Interchange Drive and the basis for determining which properties are subject to the assessment. Supervisor Burns indicated that additional information from the County, expected in October, may provide further clarification. Following discussion, the Solicitor advised that a decision could be tabled pending additional information. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board voted to table consideration of the streetlight tax adjustment for 3514 Interchange Drive until the October 13, 2026, regular meeting.

The Chairman called for consideration of the sealed bids received for Ultra Low Sulfur Diesel, which were opened and tabled at the September 8, 2026, regular meeting. Two bids were opened during the meeting; however, a third bid was discovered following the meeting, requiring the Board to reject the bids and readvertise for new submissions. Supervisor Corwell noted that the current contract had expired and that KPN could solicit bids on behalf of the Township, provided a minimum quantity was specified. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board voted to reject the previously received bids and readvertise for Ultra Low Sulfur Diesel, with new bids to be received no later than 3:00 p.m. on October 13, 2026, for opening at the next meeting on October 13, 2026 at 7:00p.m.

The ZO presented for consideration a review time extension for the Woodland Supply Final Land Development Plan, located off Sunset Pike. The Board received correspondence from Lance Kegerreis requesting the extension. This is the third extension request for the project. The current review deadline is October 5, 2026, and the applicant has requested an extension through January 5, 2027. On a motion by Supervisor Brookens, seconded by Supervisor Corwell, and by a vote of 3-0, the Board approved the review time extension for the Woodland Supply Final Land Development Plan, extending the deadline from October 5, 2026, to January 5, 2027, as presented.

The ZO presented for consideration a review time extension for the Vetter Forks project, located off Opportunity Avenue in the Cumberland Valley Business Park. The Board received correspondence from Dennis Black Engineering requesting the extension. This is the first extension request. The current review deadline is September 27, 2026, and the applicant has requested an extension through December 27, 2026. On a motion by Supervisor Brookens, seconded by Supervisor Corwell, and by a vote of 3-0, the Board approved the review time extension for the Vetter Forks project, extending the deadline from September 27, 2026, to December 27, 2026, as presented.

The ZO presented for consideration a review time extension for the Forrester Farm Equipment Land Development Plan. The Board received correspondence from Lance Kegerreis of Dennis Black Engineering requesting the extension. This is the first extension request, with the traffic impact fee estimate being the only outstanding item. The ZO indicated that he anticipates presenting the plan at the next meeting. The current review deadline is September 27, 2026, and the applicant has requested an extension through December 27, 2026. On a motion by Supervisor Brookens, seconded by Supervisor Corwell, and by a vote of 3-0, the Board approved the review time extension for the Forrester Farm Equipment Land Development Plan, extending the deadline from September 27, 2026, to December 27, 2026, as presented.

The Chairman presented the retirement letter submitted by Gina Griffith, Township Secretary/Assistant Treasurer, effective September 23, 2026. The Chairman expressed his appreciation to Gina for her years of dedicated service to the Township, its residents, and the Board of Supervisors, and wished her the best in her future endeavors. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board voted to formally acknowledge and accept Gina Griffith's retirement letter.

The Board considered the appointment of Crystal Staats as Township Secretary/Assistant Treasurer for the remainder of 2026 term. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board voted to appoint Crystal Staats as Township Secretary/Assistant Treasurer.

Supervisor Corwell presented Corporate Authorization Resolution No. 2026-12 to update the authorized personnel on the Township's financial accounts by removing Gina Griffith and adding Crystal Staats. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board voted to adopt Resolution No. 2026-12, authorizing the personnel changes to the Township's financial accounts.

Supervisor Corwell presented Corporate Authorization Resolution No. 2026-13 to update the authorized personnel on the Township's investment accounts by removing Gina Griffith and adding Crystal Staats. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board voted to adopt Resolution No. 2026-13, authorizing the personnel changes to the Township's investment accounts.

Supervisor Corwell presented Resolution No. 2026-14, appointing an Agency Open Records Officer and Alternate Open Records Officers. Gina Griffith previously served as the Agency Open Records Officer. On a motion by Supervisor Corwell, seconded by Supervisor Brookens, and by a vote of 3-0, the Board approved the resolution removing Gina Griffith and appointing Crystal Staats as the Agency Open Records Officer, with Shawn Corwell and Keityn Price serving as Alternate Open Records Officers.

The Township Treasurer advised that a clerical error was made on the meeting agenda regarding Resolution Nos. 2026-12 and 2026-13. Resolution No. 2026-12 pertains to updating the authorized personnel on the Township’s investment accounts, and Resolution No. 2026-13 pertains to updating the authorized personnel on the Township’s financial accounts. The resolutions were numbered correctly, and the error was limited to the meeting agenda.

On a motion by Supervisor Brookens, seconded by Supervisor Corwell, the Board voted 3-0 to approve and authorize the payment of invoices as follows check numbers 1511 through 1540 and four ACH transactions from

the General Fund; check numbers 1026 through 1028 from the Liquid Fuels Fund; and check number 1018 from the Electric Light Fund.

The Chairman adjourned the meeting at 1:00 p.m.

Respectfully submitted,

_____
Treasurer