

January 14, 2020
Scotland, PA 17254
Public Hearing and
Regular Meeting

The Greene Township Board of Supervisors held a Public Hearing and Regular Meeting on Tuesday, January 14, 2020, at the Township Municipal Building, 1145 Garver Lane, Scotland, PA.

Present:

Todd E. Burns
Travis L. Brookens
Shawn M. Corwell

Gregory Lambert
Daniel Bachman
Diann Weller
Kurt Williams

Visitors: See list

The Chairman called the Meeting to order at approximately 7:00 P.M.; welcomed everyone, noted the “sign in” sheet and asked that if everyone had not already signed in to please do so of their attendance. He further noted there were copies of this meeting’s Agenda at the sign-in sheet and also the meeting would be recorded for accuracy purposes.

At this time, the Chairman opened the Public Hearing scheduled for this date, time and place to review and consider an amendment to the Township Zoning map to eliminate current zoning classification inconsistent with immediate adjacent zoning districts and rezone three areas within the Township to accommodate existing uses at the time of the initial zoning but now need to be brought into conformity with adjacent zoning. The Chairman stated this Public Hearing would be recorded by a court stenographer for an accurate transcript of the proceedings. Therefore, if a person would wish to speak at this Hearing, they should state their name before speaking, one person would be permitted to speak at a time, and everyone would have an opportunity to speak at this Hearing. He then turned the matter over to the Zoning Officer and Township Planner for further explanation. A copy of that transcript shall be made an integral part of these Minutes.

The Chairman closed the Public Hearing at approximately 8:11 P.M. and then convened the Regular Meeting.

The Chairman asked for any comments from the Board regarding proposed Township Ordinance 2020-1 noting that if they wished they could go into executive session. Supervisor Brookens asked the Township Solicitor if the Board would need to handle the matter as a whole or as two separate items considering all previous testimony presented. The Solicitor stated the proposed ordinance was advertised and drafted as one as well as reviewed by the (Township) Planning Commission as one, therefore, to do otherwise it would be a considerable change from the ordinance as advertised. The Chairman informed the Board that if they were prepared to render a decision at this meeting discussion could occur, or take time to ponder all information and could table for a future decision, or another option would be to enter into executive session to discuss the testimony brought before the Board this evening. The Solicitor inquired as to the legal advertisement dates to which the Zoning Officer stated the legal notice had been placed December 1, December 15, December 22 and the next regularly scheduled Meeting of the Board is January 28. It was consensus of the Board to enter into executive session for the Board to receive legal advice from legal counsel regarding the proposed ordinance. They began at

approximately 8:16 P.M.. At approximately 8:33 P.M., the Board returned from executive session and the Chairman re-convened the Regular Meeting. On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to table proposed Township Ordinance 2020-1 until the January 28 regularly scheduled Board of Supervisors meeting to be held at 12 Noon at the Greene Township Municipal Office Building.

The Minutes of the Regular Meeting held December 23, 2019 shall stand approved as presented and become part of the official record.

The Minutes of the Re-Organization Meeting held January 6, 2020 shall stand approved as presented and become part of the official record.

There were no further public comments at this time.

The Chairman presented a proposal from ECS Mid-Atlantic, LLC for additional design services for the Scotland Dam Removal Project; said entity serving as the permitting engineer for the Scotland Dam Project. The Chairman stated the project is mostly completed and came in under budget; completed, but not limited to, include stream bank restoration and other items within the project area. The Township is now looking to expand the project and the proposal from ECS is to provide additional design services for a total cost of \$5,950, being permitted as part of the grant funding received by the Township. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to approve the additional design services proposed by ECS Mid-Atlantic, LLC for the Scotland Dam Removal Project area in the amount of \$5,950, as presented.

The Township Engineer stated that at a December meeting the Board approved to proceed with awarding and the signing of the Agreement documents regarding the traffic signal installation at North Parkwood/Grandpoint/Kohler intersection. He stated the Agreement documents including the *Notice to Proceed* is in place and requires a Township signature. Typically that would be the Chairman, however, the Engineer stated the Chairman will be absent from the office for several days and would like to proceed as soon as possible, therefore, he was requesting the Board's authorization for the Vice Chairman to sign the required documents in absence of the Chairman so the Township may issue the *Notice to Proceed* as soon as possible. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the Vice Chairman to sign the Agreement documents including the *Notice to Proceed* for the North Parkwood Drive/Kohler and Grandpoint Roads traffic signal.

The Chairman stated the Township had approved Deeds of Dedication from Falling Spring IV, LP and BCR Properties, LP at a previous meeting regarding the proposed extension of Fifth Avenue. The client has requested a *Memorandum of Understanding* be created and entered into with the Township outlining a time frame for construction which the *Memo* states that if the road is not completed within that time frame, the property would revert back to the developers. Supervisor Corwell inquired if that time frame was ten (10) years and the Chairman stated "correct". Supervisor Brookens inquired if the property were sold would it

then revert to the new owners. The Solicitor stated the *Memo* references that it would revert to “then owners” so that would be whoever owned the land at the time. Mr. Welton Fischer, who had prepared the *Memo*, stated the Township would not be permitted to just give the property back but would have to “vacate” the property. Following review and consideration, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to approve the *Memo of Understanding* regarding the Deeds of Dedication for Falling Spring IV, LP and BCR Properties, LP regarding the proposed extension of Fifth Avenue, as presented.

The Township Secretary presented a list of Township records ready for disposition, identified as Township **Resolution No. 4-2020**, according to the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, (as amended July 23, 2009). The Secretary stated the proposed Resolution had been forwarded to the Township Solicitor for his review. Following review and consideration, on a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to adopt Township **Resolution No. 4-2020**, as presented.

The Board reviewed the Fayetteville Volunteer Fire Department Fire Police Monthly Report (December 2019) and the 2019 Year-to-Date Report as submitted. Following review and consideration, it was consensus of the Board to accept the Reports as submitted and they will become part of the official record.

There were no Subdivision and/or Land Development Plans to be presented at this Meeting.

The Chairman presented copies of a Memo issued to all employees to each Board Member for their review regarding changes to the current vacation and sick leave policies. The proposed changes will endeavor to maintain better record of vacation and sick leave use which currently is cumbersome to maintain. Vacation and sick leave days would be pro-rated throughout the year on each pay. These changes will not affect any employee’s time but hopefully will resolve vacation and sick leave issues for employees. Following review and consideration, on a motion by Travis L. Brookens, seconded by Shawn M. Corwell, and by a vote of 3-0, the Board unanimously voted to approve the update to the Greene Township Personnel Handbook for Sections 302 and 303, as presented.

The Chairman recommended there are no changes to the benefits currently provided to full-time Township employees; they will remain as they are presently. He recommended an increase in wages for employees ranging from 75 cents per hour to 95 cents per hour based on performance and evaluations. He noted it is difficult to determine a percentage and these are modest increases for cost of living for 2020. Following review and consideration, on a motion by Todd E. Burns, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to provide employee wages an increase of 75 cents to 95 cents per hour as outlined and that employee benefits for 2020 will remain the same.

The Township Solicitor stated he had no legal matters to present but wanted to thank the Board for appointing him as their Solicitor and looking forward to continue working with (Township) staff. He especially wanted to thank Welton Fischer for the smooth transition and looking forward to continue working with him.

On a motion by Shawn M. Corwell, seconded by Travis L. Brookens, and by a vote of 3-0, the Board unanimously voted to authorize the payment of invoices as follows: Check Numbers 28237 through 28278, four direct deposits, four online payments, inclusive, to be paid from the General Fund; Check Numbers 3595 through 3598, inclusive, to be paid from the Liquid Fuels Fund; and, Check Number 2191, and one direct deposit, inclusive, to be paid from the Electric Light Fund.

There being no further business to be presented at this Meeting, the Chairman adjourned at approximately 8:49 P.M..

Respectfully submitted,

Secretary